



## 2010 Application

In 2010, \$40,000 in grant funds will be directed to non-profit, tax-exempt organizations providing **Food and Basic Needs services for Adults in the Trico service area.**

Your organization need not be located in Trico's service territory in order to be considered; however, you must demonstrate that a significant number of the Adults served by your program live in Trico's service area. (A map of Trico's service area and zip codes can be found in this application.)

**Please read this entire application! In it you will find:**

- **The 2010 POWER Grant Guidelines**
- **2010 POWER Grant Application Forms**
- **2010 POWER Grant Submission Checklist**
- **Trico's service area map and zip codes**

If after reading this application you have questions, you may contact:

Romi Carrell Wittman  
Communications Services Director  
Trico Electric Cooperative, Inc.  
744-2944, ext. 1362  
rwittman@trico.coop

Thank you for your interest in Trico and the 2010 POWER Grants Program!



[www.trico.coop](http://www.trico.coop)  
(520) 744-2944

## 2010 POWER Grant Application Guidelines

- Organizations must be tax-exempt according to the Internal Revenue Service (IRS) code.
- Grants will be awarded to organizations that provide Food and Basic Needs services to people living in the Trico service area. Refer to the Trico Service Area map in this application.
- Grants will be awarded in amounts up to \$10,000.

### Focus Areas for Funding

Every year Trico identifies a new focus area for POWER Grants. In 2010, \$40,000 in grant funds will be directed to non-profit, tax-exempt organizations providing **Food and Basic Needs services to Adults in the Trico service area**. Your organization need not be located in Trico's service territory in order to be considered; however, you must demonstrate that a significant number of the Adults your program serves live in Trico's service area. (Please refer to Trico's service area and zip code map on page 7 for details.)

### Restrictions

In general, Trico POWER grants are not intended to benefit the following:

- Religious, fraternal or social organizations
- Political or partisan organizations or candidates
- Individuals
- Other businesses
- Endowments or foundations
- Capital improvements such as land purchase, building construction, major building modifications, etc.
- Travel funds
- Adult sports
- Programs or agencies that expend more than 50% of their budget outside of the Trico service area.

*Note: Trico reserves the right to determine which organizations are eligible for grants.*

### Application process

The following documents must be submitted in order to be considered for a Trico POWER Grant:

1. Cover letter on organization letterhead
2. All sections of the Trico POWER Grant application:
  - Organization Information (application page 1)
  - Grant Program/Activity Information (application page 2)
  - Required signature (application page 3)
3. All required attachments:
  - Grant Program/Activity Narrative (described on application page 2)
  - Additional documentation (listed on application page 3)
  - Copy of tax-exempt determination from the IRS
  - Copy of organization's most current audited financial statement
4. Each submission must include an original completed application plus eight (8) copies (to include the completed application form AND the Grant Program/Activity narrative). ALL copies must be three-hole punched.
5. Each submission must include one (1) copy of the the organization's IRS determination letter and one (1) copy of the organization's most current audited financial statement.

*Note: applications that do not include all the requested information will be considered incomplete and ineligible for consideration*

### Evaluation, selection and notification

Applications will be evaluated on a competitive basis. Evaluation factors include:

- Basic eligibility requirements.
- The requesting organization is stable and financially sound.
- The community need is clearly defined.
- The target population is well defined.
- The program/activity goals and expected impact are clear.
- Measures of outcomes and success are defined.
- Activities and services are clearly described.
- Implementation timeline is reasonable.
- Grant request amount and program budget are feasible.

Applications may be mailed or hand delivered. They must be received at Trico's offices by 3:00 pm, December 11, 2009. (No faxes will be accepted). Trico's physical address is 8600 W. Tangerine Rd., Marana, Ariz. Trico's mailing address is:

Trico POWER Grants  
Trico Electric Cooperative, Inc.  
P.O. Box 930  
Marana, AZ 85653

*Applications selected for funding will be notified in February 2010 with grant funds disbursed March 2010. Applications not selected for funding will be notified by the end of February 2010.*

**2010 POWER Grant Application**

**ORGANIZATION INFORMATION**

Please provide the following information about the requesting organization:

**Organization Name:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Web site: \_\_\_\_\_

**Executive Officer:** \_\_\_\_\_ Email: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

**Primary contact for grant (if different from Executive Officer):**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Organization Mission: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Target population: \_\_\_\_\_

\_\_\_\_\_

Number served annually: \_\_\_\_\_

Number / percent of participants in Trico service area: \_\_\_\_\_

Number of years in operation: \_\_\_\_\_

Number of Full-time equivalent staff: \_\_\_\_\_ Number of volunteers: \_\_\_\_\_

Is the organization tax exempt? (circle one) YES / NO

If yes, list Federal tax ID: \_\_\_\_\_

Religious or political affiliation? \_\_\_\_\_  
Annual operating budget: \_\_\_\_\_  
Percentage of budget used for administration and fundraising: \_\_\_\_\_  
Percentage of budget used for programs: \_\_\_\_\_  
Physical location of program/activities: \_\_\_\_\_

**GRANT PROGRAM/ACTIVITY INFORMATION**

Please provide the following information about the program/activity for which you are requesting funds:

Program/activity name: \_\_\_\_\_  
Number of adults to be served: \_\_\_\_\_  
Estimated number or % of program participants in Trico service area: \_\_\_\_\_  
Total budget for this program: \_\_\_\_\_  
Grant amount requested: \_\_\_\_\_  
Other sources of funding and amounts: \_\_\_\_\_

How will the requested funds be used?

\_\_\_\_\_ primary support for existing program      \_\_\_\_\_ expansion of existing program  
\_\_\_\_\_ creation of new program      \_\_\_\_\_ other (please describe):  
\_\_\_\_\_  
\_\_\_\_\_

**GRANT PROGRAM/ACTIVITY NARRATIVE**

Please attach a 3-5 page typed narrative, on the organization's current letterhead, providing the following information about the program or activity for which you are requesting funding:

1. Describe the community need.
2. Describe the target population and estimated number of individuals the grant will serve.
3. List the goals of the project and the expected impact to the target population.
4. Describe in detail the services to be provided.
5. Outline the expected outcomes and measures of success.
6. Provide the implementation timeline.
7. Provide a budget for the program or activity, describing how the requested funds will be allocated.

**ADDITIONAL DOCUMENTATION**

Please attach the following documents. Applications that do not include the requested attachments will be considered incomplete and will be ineligible for consideration.

1. A copy of the organization's tax-exempt determination from the IRS.
2. Copy of the organization's most current audited financial statement.

*Note: Each submission must include an original copy of the completed POWER Grant application form and the Grant Program/Activity narrative plus eight (8) copies. ALL copies must be three-hole punched. Each submission must include one (1) copy of the the organization's IRS determination letter and one (1) copy of the organization's most current audited financial statement.*

**REQUIRED SIGNATURE AND DOCUMENTATION**

I certify that the information contained in this application is true and accurate and that the application is submitted with the Board of Directors' full knowledge and endorsement.

Chief Executive Officer (please print): \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Applications must be received no later than 3:30 pm, December 11, 2009. Applications should be mailed to:

Trico POWER Grants  
Trico Electric Cooperative Inc.  
P.O. Box 930  
Marana, AZ 85653

If you wish to hand-deliver your POWER Grant submission, Trico's physical address is 8600 W. Tangerine Rd., Marana, Ariz., 85658.

## POWER Grant Submission Checklist

Ensure that your grant submission is complete! Verify the contents of your submission using the checklist below:

### Documents and information to be included in grant submission:

One (1) original, completed application packet plus **eight (8) copies**, each to include the following:

- \_\_\_\_\_ Cover letter on organization letterhead
- \_\_\_\_\_ Grant application form (all three pages)
- \_\_\_\_\_ Grant application narrative (described on application form page 2)
- \_\_\_\_\_ Required signature (on application form page 3)

One (1) copy of each of the following:

- \_\_\_\_\_ Copy of organization tax-exempt determination letter from IRS
- \_\_\_\_\_ Copy of organization's current audited financial statement(s)

**All documents must be three-hole punched.**

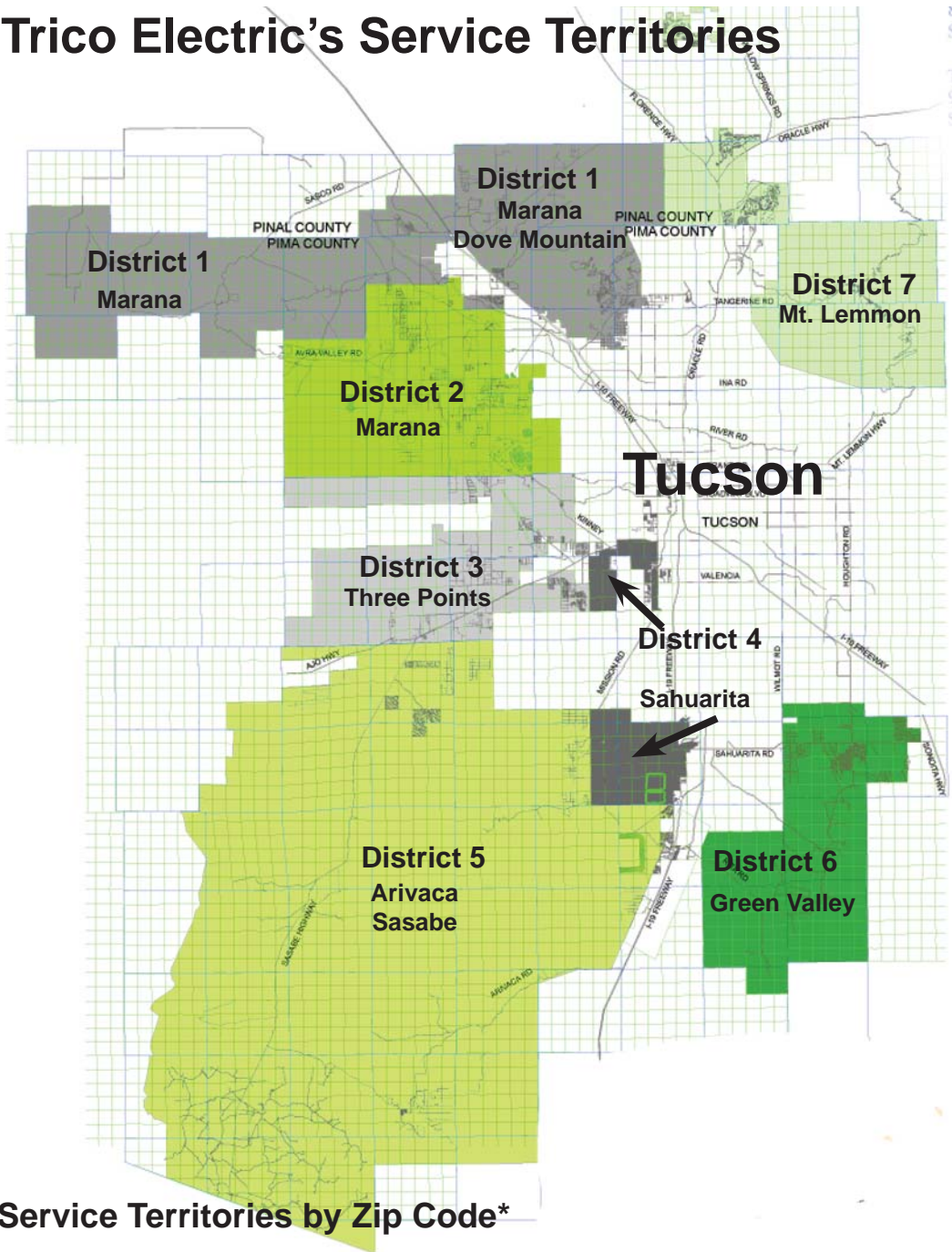
*Note: applications that do not include all the requested information and copies will be considered incomplete and will not be eligible for consideration.*

For more information contact:  
Romi Wittman  
Communication Services Director  
Trico Electric Cooperative, Inc.  
8600 W. Tangerine Road  
P.O. Box 930  
Marana, AZ 85653  
rwittman@trico.coop  
Phone: (520) 744-2944, ext. 1362



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# Trico Electric's Service Territories



## Trico Service Territories by Zip Code\*

85614	Green Valley	85706	South Tucson
85619	Mt. Lemmon	85713	Tucson Estates
85629	Sahuarita	85735	Three Points
85635		85736	Arivaca & Sasabe
85646	Valencia Rd.	85739	Catalina & Saddlebrook
85653	Avra Valley & Marana	85742	Lambert & Tangerine
85658	Dove Mountain	85743	Picture Rocks

\* TRICO does not serve 100 percent of each of these zip codes.  
Please refer to the map above for more details.